



Attention New Outfitters/DA's

Governor
C. L. "BUTCH" OTTER

The Idaho Outfitters and Guides Licensing Board requires new outfitter applicants or designated agent applicants to submit a release for a Criminal History Record Check.

Chairman
WAYNE HUNSUCKER
Lucile

This requires a \$20.00 fee be paid to the Idaho State Police, via a money order made out to them.

Members
TOM LONG
Boise

Please complete all highlighted areas, sign and date the form and return it to the Idaho Outfitters and Guides Licensing Board, 1365 N. Orchard, Suite 172, Boise, ID 83706. We will forward the request and payment to the Idaho State Police.

ALEX IRBY
Orofino

The results will be mailed to the Idaho Outfitters and Guides Licensing Board, and will be placed in your outfitter/designated agent file. These results will be held in confidence.

LOUISE STARK
Challis

Thank you.

CHRIS KORELL
Emmett

IOGLB

Executive Director
JAKE HOWARD

Office Address

1365 N. Orchard,
Suite 172
Boise, Idaho
83706

(208) 327-7380

Fax
(208) 327-7382

Enforcement
(208) 327-7167

Enforcement E-mail
enforcement@oglb.idaho.gov

E-mail
licensing@oglb.idaho.gov

Website
www.oglb.idaho.gov

*"Helping Protect
Idaho's
Natural Resources"*





IDAHO STATE POLICE BUREAU OF CRIMINAL IDENTIFICATION



NAME BASED CRIMINAL BACKGROUND CHECK FORM of the Idaho Central Repository of Criminal History Records

A \$20 processing fee must be included. Each field marked with an asterisk (*) must be completed. A separate form must be used for each request. Do not use staples on the forms. Make checks or money orders payable to the Idaho State Police. **A personal check will only be accepted if issued by the requestor or requesting agency.** A \$20.00 fee will be charged for any returned checks.

Please print clearly in blue or black ink only. Illegible forms will be returned for clarification.

REQUEST

Please provide an Idaho Criminal History on the individual named below.

Last Name	First Name	Middle Name	
Alias Names (Include Maiden/prior Married Names) Please provide both first and last name.			
*Date of Birth (mm/dd/yyyy)	Social Security Number (optional)	Sex	Race
Address	City	State	Zip

WAIVER

Idaho law does **not** require a waiver. However, without a signed waiver from the subject of the record, any arrest more than 12 months old, **without** a disposition, cannot be given to a non-criminal justice agency. Any waiver other than this waiver will not be accepted.

I hereby give permission for the requester, named below, to receive any information maintained by the Idaho Bureau of Criminal Identification concerning myself.

Signature

Date

This signature on the waiver must be within 180 days of the name check submission.

TO BE COMPLETED BY COMPANY OR PERSON REQUESTING BACKGROUND INFORMATION

Requesting Person or Company Robin Brown for Randal Wadley IOGLB	Address of Requester (Results will be mailed to this address) Street 1365 N. Orchard, Ste 172 City, State & Zip Code Boise, ID 83706	
Printed Name of Requester (Print Legibly)	Signature of Requester	Phone Number of Requester (208) 327-7380

General Information:

Idaho law does not require a person to give consent. However, without a signed release from the subject of record, any arrest more than 12 months old, without a disposition, cannot be given to a non-criminal justice agency. **Results of a Name Based Criminal Background check cannot be notarized.**

Criminal history record information furnished as a result of a non-fingerprint based computerized search is based solely on a search of identifiers provided in the request. Be aware it is not uncommon for criminal offenders to use alias names and false dates of birth, which would adversely affect the completeness and accuracy of a non-fingerprint based search of the Idaho Central Repository of Criminal History Records. No other state or federal agency records can be searched under current law. The bureau does not telephone or fax responses. Please allow ample time for processing this request. Requests are processed on a first come basis.

The records maintained by the Idaho Bureau of Criminal Identification (BCI) are based upon the felony and serious misdemeanor arrests reported to BCI from other Idaho criminal justice agencies. If a person disputes the accuracy of information obtained, that person may challenge the information by writing to the address on this form.

Idaho code 67-3008 (6) states, "A person or private agency or public agency, other than the department, shall not disseminate criminal history record information obtained from the department to a person or agency that is not a criminal justice agency or court without a signed release of the subject of record unless otherwise provided by law.

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(208) 884-7130 • FAX (208) 884-7193